

The Cheltenham Plan 2011- 2031

Duty to Cooperate Statement

Cheltenham Borough Council
January 2018

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1. Introduction

- 1.1 This statement sets out how Cheltenham Borough Council has addressed the legal Duty to Co-operate in the production of the Cheltenham Plan. It details how the Council has worked collaboratively with neighbouring authorities and other bodies to ensure that strategic issues have been addressed.
- 1.2 The Cheltenham Plan is the second part of the development plan for Cheltenham Borough. In 2008 Cheltenham Borough alongside Gloucester City and Tewkesbury Borough Council's agreed to prepare a Joint Core Strategy. The Joint Core Strategy has now been adopted by all three Council's, and covers issues of strategic scale which affect the three authorities.
- 1.3 This statement demonstrates how the duty to cooperate has been fulfilled by detailing the process of engagement and co-operation, including the bodies involved and the outcomes achieved.
- 1.4 This statement should be read in conjunction with the Joint Core Strategy Duty to Cooperate Statement.

Localism Act 2011

- 1.5 Section 110 of the Localism Act sets out the requirements of the Duty to Cooperate. The duty to cooperate requires all local planning authorities to "engage constructively, actively and on an ongoing basis" with other local authorities and prescribed bodies to work to address issues that are strategic in nature when preparing development plan documents.
- 1.6 The local authorities and prescribed bodies which are relevant to Cheltenham Borough Council are:
 - a. Gloucester City Council
 - b. Tewkesbury Borough Council
 - c. Cotswold District Council
 - d. The Environment Agency
 - e. Heritage England
 - f. Natural England
 - g. Civil Aviation Authority
 - h. Homes England
 - i. NHS Primary Care Trust
 - j. Office of the Rail Regulator
 - k. Highways England
 - l. Highway Authorities
 - m. Cotswold Conservation Board
- 1.7 A 'Strategic matter' is defined in the Act as (i) sustainable development or use of land that has or would have a significant impact on at least two local authority areas, including in particular development for or in connection with strategic infrastructure that would have a significant impact on at least two local authority areas; and (ii) sustainable development or use of land in a two-tier area if the development or use is a county matter or would have a significant impact on a county matter.

National Planning Policy Framework and Guidance

- 1.8 The National Planning Policy Framework (NPPF) adds further clarity to what the Duty to Cooperate means for local planning authorities when producing a local plan. Paragraph 156

of the NPPF sets out some strategic issues where co-operation may be appropriate, to show which of these have been addressed through the Joint Core Strategy, annotations have been included next to each point, these include the following:

- *The homes and jobs needed in the area*, this has been discussed at length through the Joint Core Strategy examination and found sound;
- *The provision of retail, leisure and other commercial development*, through the Joint Core Strategy commercial development requirement and provision has been addressed, and retail provision will be addressed through the immediate retail review;
- *The provision of infrastructure for transport, telecommunications, waste management, water supply, wastewater, flood risk and coastal change management and the provision of minerals and energy (including heat)*, strategic level infrastructure requirements has been agreed through the Joint Core Strategy;
- *The provision of health, security, community and cultural infrastructure and other local facilities; and*
- *Climate change mitigation and adaption, conservation and enhancement of the natural and historic environment, including landscape*, through the Joint Core Strategy work was undertaken with relevant bodies to ensure that where necessary mitigation works are included on sites of strategic scale in order to ensure little harm is caused as is possible.

2. Joint Core Strategy

Duty to Co-Operate for the Joint Core Strategy

- 2.1 The Joint Core Strategy is the overarching plan for Gloucester City, Cheltenham Borough and Tewkesbury Borough Council's. The plan provides policy direction on strategic issues which affect all three Council's areas.
- 2.2 It was formally agreed in 2008 that the three authorities would work together to produce a joint plan which would focus on strategic planning issues and infrastructure planning.
- 2.3 In doing a joint plan the three authorities were better able to work together, so that strategic issues such as meeting housing requirements, location of major development, changes to greenbelt and associated policies to name a few, a full list of subjects covered by the Joint Core Strategy is available in appendix 1. As part of this process a Memorandum of Understanding was signed with Stroud District Council.
- 2.4 The Inspector who presided over the Joint Core Strategy examination in Public delivered her final report in October 2017, stating that on the basis of the suggested modifications to the plan, the plan is sound, the three authorities adopted the plan on 11th December 2017.
- 2.5 In her final report, Inspector Ord states that the Duty to Cooperate Statement for the JCS "shows that regular meaningful consultation on strategic issues has taken place with relevant bodies" and that "from the submitted evidence I [Inspector Ord] conclude that the JCS authorities have fulfilled the legal requirements of the duty to co-operate".
- 2.6 In the main, the Joint Core Strategy has included the majority of the strategic issues facing Cheltenham, and therefore the Duty to Co-operate was met through the Joint Core Strategy.

- 2.7 This statement should be read in conjunction with the most up to date Joint Core Strategy Duty-to Co-operate Statement, which can be found on the JCS website¹.

Retail Review

- 2.8 At the time of writing the Joint Core Strategy before submission, it was intended that matters relating to Retail would be dealt with through the individual authority's plans. However during the examination in public of the Joint Core Strategy, discussions about the arising need for retail development from the strategic allocations alone demonstrated that Retail is a strategic issue which affects all three of the Joint Core Strategy authorities.
- 2.9 The Joint Core Strategy authorities have agreed to undertake an immediate review of the plan to specifically cover issues relating to retail, following the recommendation of the Inspector.
- 2.10 At the time of writing, it is envisaged that the retail review will have launched by the time of the Cheltenham Plan examination.
- 2.11 The retail review will have full regard of the requirements of local authorities to demonstrate the duty to cooperate and will work with associated bodies to ensure meaningful engagement and outcomes are achieved where appropriate.
- 2.12 The Cheltenham Plan is the second part of the development plan for Cheltenham and gives locally specific policies rather than policies that will have a strategic scale impact. However, the plan does allocate land for specific uses, therefore matters such as transport and flooding will be included in this statement.

3. Co-operation with Gloucestershire Authorities

The Joint Core Strategy Authorities

- 3.1 As previously explained Cheltenham Borough Council has actively worked alongside Gloucester City Council and Tewkesbury Borough Council in order to produce the Joint Core Strategy.
- 3.2 The governance arrangement for the JCS programme had four key levels, within which Cheltenham Borough Council had representatives:
- Member Steering Group (political level)
 - Strategic Issues Board (Chief Executive level)
 - Operational Project Board (Director level)
 - Policy Development Group (Planning Policy Managers)
- Further details of these governance groups can be found in the Joint Core Strategy's Duty to Co-Operate Statement².

Other Gloucestershire Local Authorities

- 3.3 In total there are six local authorities within Gloucestershire, furthermore Gloucestershire has a county council also. The three Joint Core Strategy authorities area all located within Gloucestershire, the remaining three authorities are:
- Cotswold District Council

¹ https://drive.google.com/file/d/0BwVPoSbUL_uXTXhYa0NSdOM4cXc/view

² https://drive.google.com/file/d/0BwVPoSbUL_uXTXhYa0NSdOM4cXc/view

- Forest of Dean District Council
 - Stroud District Council
- 3.4 As part of on-going interaction with all the Gloucestershire authorities, Cheltenham Borough Council attends County Planning Officers Group on a regular basis, where issues of county-wide interest are discussed, this has included subjects such as Infrastructure Delivery Planning, Strategic Housing Market Assessment; Gypsies, Travellers and Travelling Showpeople Needs Assessment.
- 3.5 All the Gloucestershire local authorities have signed a Memorandum of Understanding, the purpose of which is to:
“set out how the signatories will comply with the Duty to Co-operate with respect to strategic planning and development issues within the administrative area of Gloucestershire and relevant adjoining areas.”
 The full agreement can be found in Appendix 2.
- 3.6 As part of public consultation on the Cheltenham Plan, Gloucester City Council made representations at the ‘Preferred Options’ stage. Comments made included the suggestion that the Cheltenham Plan would be more effective if presented as one document rather than being split into two parts. This advice was considered and resulted in the plan being presented in full at Pre-Submission stage of consultation.
- 3.7 Through on-going public consultation and engagement, Gloucestershire County Council informed Cheltenham Borough that there would be a need arising for a secondary school in the south of Cheltenham. Through the development of the Cheltenham Plan it has been possible for a proposed designation of land at Leckhampton to be included in the plan for the use as a school. Both of the authorities will continue working together to achieve the best outcome possible.
- 3.8 To support joint working, all councils in Gloucestershire and the LEP have contributed to the funding of a planning co-ordinator. Recruitment of this new role is underway.

4. Prescribed Bodies

- 4.1 Cheltenham Borough Council adopted its Statement of Community Involvement (SCI) in July 2014, which sets out how the authority intends to work with both statutory consultees and the general public. The Statement of Community Involvement is available from the Council’s website³.
- 4.2 A list of Specific consultation bodies that are relevant to Cheltenham Borough Council is provided in Appendix 2 of the SCI.
- 4.3 The Council has produced a Report of Consultation which should be read in conjunction with this statement, as that fully describes all of the consultation stages that have taken place on the Cheltenham Plan and who responded at each stage.
- 4.4 The Council has encouraged statutory consultees to comment at each stage of consultation, and where issues have been raised have worked with those consultees to find an appropriate solution.
- 4.5 As part of the work on the evidence base for the Cheltenham Plan, Cheltenham Borough Council has worked with the Highways Authorities and Environment Agency to ensure that

³ https://www.cheltenham.gov.uk/info/46/planning_policy/1040/statement_of_community_involvement

issues surrounding transport and travel, and environmental issues such as flooding are considered in full and addressed where appropriate. However, strategic level issues were dealt with through the JCS.

5. Wider Consultation

- 5.1 During the preparation of the Cheltenham Plan, the Council has undertaken three stages of regulation 18 (informal) consultation, which are fully detailed in the Report of Consultation. The first was a scoping consultation in July 2013 which ran for 8 weeks, the second was an Issues and Options consultation which took place in June 2015 for 6 weeks and the third was a Preferred Options consultation which took place in January 2017 for 8 weeks. All of these consultations were open to anybody who wished to comment and input into the development of the Cheltenham Plan.
- 5.2 The first three consultations took place on what was at that time described as part one of the Cheltenham Plan which included site allocations, local green space designations and the economic strategy. However following a number of comments and time afforded due to delays in the JCS process, it has been possible to draw the plan into one full document.
- 5.3 Over 600 respondents have inputted into the preparation of the Cheltenham Plan, and at each stage, comments made during the previous consultation have been taken into account in the development of the Plan.

6. Member Engagement

- 6.1 Member engagement has been an important part of the preparation of the Cheltenham Plan.
- 6.2 The Planning and Liaison Member Working Group, chaired by lead Cabinet member and made up of 9 cross party members has reviewed all parts of the plan and the process.

7. Conclusion

- 7.1 Through the Joint Core Strategy the Duty to Co-operate has been demonstrated, this has covered issues of strategic importance which applied to Cheltenham Borough as well as other local authorities and specified bodies. Inspector Ord found the JCS sound on the basis of meeting the Duty to Co-operate.
- 7.2 The Cheltenham Plan is a daughter document to the Joint Core Strategy, and covers localised topics to Cheltenham specifically through its Vision and Objective and its policies.
- 7.3 During the preparation of the Cheltenham Plan three rounds of public consultation has taken place, and statutory consultees were actively encouraged to submit representations. Furthermore, the Council has worked with consultees where appropriate to address any issues that have arisen specifically regarding traffic and travel and environmental concerns.
- 7.4 Overall, this statement shows how Cheltenham Borough has met the Duty to Co-operate through close working with other authorities and specified bodies both through the Joint Core Strategy and the at a more localised level in the Cheltenham Plan.

Appendix 1: List of Policies included in the Joint Core Strategy

Policy Reference	Policy Title/ Subject
Policy SP1	The Need for New Development
Policy SP2	Distribution of New Development
Policy SD1	Employment – Except Retail Development
Policy SD2	Retail and City / Town Centres
Policy SD3	Sustainable Design and Construction
Policy SD4	Design Requirements
Policy SD5	Green Belt
Policy SD6	Landscape
Policy SD7	The Cotswolds Area Of Outstanding Natural Beauty
Policy SD8	Historic Environment
Policy SD9	Biodiversity and Geodiversity
Policy SD10	Residential Development
Policy SD11	Housing Mix and Standards
Policy SD12	Affordable Housing
Policy SD13	Gypsies, Travellers and Travelling Showpeople
Policy SD14	Health and Environmental Quality
Policy INF1	Transport Network
Policy INF2	Flood Risk Management
Policy INF3	Green Infrastructure
Policy INF4	Social and Community Infrastructure
Policy INF5	Renewable Energy/Low Carbon Energy Development
Policy INF6	Infrastructure Delivery
Policy INF7	Developer Contributions
Policy SA1	Strategic Allocations Policy
Policy A1	Innsworth & Twigworth
Policy A2	South Churchdown
Policy A3	North Brockworth
Policy A4	North West Cheltenham
Policy A5	Ashchurch
Policy A6	Winnycroft
Policy A7	West Cheltenham
Policy REV1	Gloucester and Tewkesbury Housing Supply Review

Appendix 2: Strategic Planning and Development Issues Memorandum of Understanding for Gloucestershire

Gloucestershire Duty to Co-operate Schedule

The Localism Act (2011)⁴ introduced the 'Duty to Co-operate' and inserted a new section 33A into the Planning and Compulsory Purchase Act to make this a legal duty. The duty requires local authorities, county councils and public bodies to engage constructively, actively and on an ongoing basis relating to the use or development of land or infrastructure which would impact on two or more planning areas.

This schedule covers the six district authorities within Gloucestershire;

- Cheltenham Borough Council (CBC)
- Cotswold District Council (CDC)
- Forest of Dean District Council (FoD)
- Gloucester City Council (GCC)
- Stroud District Council (SDC)
- Tewkesbury Borough Council (TBC)

Gloucestershire County Council (GCC) has statutory plan making responsibilities for minerals, waste and transport planning matters, and is covered by the duty as a County Council in a two tier area.

⁴ <http://www.legislation.gov.uk/ukpga/2011/20/section/110/enacted>

Local authorities are required to work with neighbouring authorities and other ‘prescribed bodies’⁵ in order to maximise the effectiveness of the preparation of their development plan documents and supporting activities insofar as it relates to a strategic matter.

The prescribed bodies relevant to Gloucestershire are;

- Environment Agency (EA)
- English Heritage (EH)
- Natural England (NE)
- Civil Aviation Authority (CAA)
- Homes and Communities Agency (HCA)
- Primary Care Trust (PCT)
- Highways Agency (HA)
- Gloucestershire Highway authority (GHA)
- Office of Rail Regulation (ORR)
- Marine Management Organisation (MMO)

The Gloucestershire Local Enterprise Partnership (LEP) and the Gloucestershire Local Nature Partnership are both prescribed bodies covered by a different section of the Act.

Purpose

The purpose of this schedule is:

- to **identify the strategic planning issues** affecting more than one local authority in the Gloucestershire area;
- to **define the processes** for taking these issues forward; and
- to **document outcomes** delivered.

⁵ <http://www.legislation.gov.uk/uksi/2012/767/regulation/4/made>

This will provide a framework to ensure effective co-operation throughout the plan-making process.

The schedule will ensure strategic issues are concisely and consistently recorded, regularly monitored and updated and reported through each authority’s monitoring reports. The schedule takes stock of work to date and is intended to be a living document recording how the Gloucestershire authorities have achieved compliance with the duty to co-operate as part of fulfilling their strategic planning responsibilities in preparing and keeping under review their local plan delivery programmes. It is intended to supplement rather than replace, any additional Duty to Co-operate Statements that the district councils may wish to prepare. It is also the case that the Duty to Co-Operate is furthered by informal meetings and communications between parties on a regular basis, not all of which fall within this schedule.

Co-operation with neighbouring authorities

The Gloucestershire authorities work with neighbouring authorities including where appropriate the Welsh Government on a range of cross boundary issues. These issues will also be captured on the schedule.

Local authorities bordering Gloucestershire

- **County councils** Oxfordshire, Warwickshire, Worcestershire
- **Unitary authorities** Herefordshire, Monmouthshire, South Gloucestershire, Swindon, Wiltshire
- **District councils** Malvern Hills, Stratford upon Avon, Vale of White Horse, West Oxfordshire, Wychavon

Policy preparation and implementation

Theme	Issue and outcome/benefit	Local authorities and partners	Actions to date/proposed	Action by which body	Timeframe	Outcome
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Co-ordination of strategic plans and infrastructure delivery	Identification of shared priorities, investment opportunities and co-ordination of plan and infrastructure planning and delivery	CSPIG ⁶ CBC, CDC, FoD, GoCC, GCC, SDC, TBC	<ol style="list-style-type: none"> 1. Consideration of County wide Community Infrastructure Levy 2. To consider the prioritisation of infrastructure investment on a county wide basis 	CSPIG CBC, CDC, FoD, GoCC, GCC, SDC, TBC	<ol style="list-style-type: none"> 1. By April 2015 (pending latest consultaion outcomes) 2. Work commencing November 2013 	Expected – decision on countywide approach to CIL Agreed prioritisation for strategic infrastructure items for the County
Gloucestershire Growth Plan	Gloucestershire wide strategy for economic growth to secure funding for delivery	CSPIG CBC, CDC, FoD, GoCC, GCC, SDC, TBC Gloucestershire First HCA LEP	<ol style="list-style-type: none"> 3. Input into Gloucestershire Growth Plan – Strategic Economic Plan (SEP) 	CBC, CDC, FoD, GoCC, GCC, SDC, TBC	<ol style="list-style-type: none"> 1. Progress report Oct 13 2. Draft headlines Dec 2013 3. Final submission March 2014 	Expected – County wide growth plan supported by all districts to secure domestic & EU funding

⁶ County Strategic Planning Issues Group. A group of Chief Executives, senior officers and relevant lead members from each district authority and County Council. The Group is accountable to Leadership Gloucestershire and supported by County Planning Officers Group (CPOG).

Joint Core Strategy	Joint working on a core strategy to consider cross boundary issues	CBC, GCC, TBC GoCC	Preparation of Draft Joint Core Strategy to consider the cross boundary relationships which exist between the three authorities. This work is supported by terms of reference and a defined programme structure, including a Joint Members Steering Group. There is a system of joint officer working overseen by a joint programme manager.	CBC, GCC, TBC	Pre-submission Spring 2014 Submission to SoS August 2014 Expected adoption Dec 2014	Joint Core Strategy and supporting evidence base
Local Transport Plan	1. Implementation of LTP 2. Joint working to identify future priorities for LTP	CBC,CDC, FoD, GoCC, GCC, SDC, TBC LEP,HA, Network Rail, Rail & Bus operators	LTP review to review and revise local policies and revise the LTP delivery plan	GCC	2013/14	Joint delivery of agreed programme of LTP schemes,
Minerals Core Strategy	1. Co-ordinated approach	CBC,CDC, FoD, GoCC, GCC, SDC, TBC	Local planning authorities consulted on core strategy site options document	CBC,CDC, FoD, GoCC, GCC, SDC, TBC	December 2013/January 2014	Expected – adopted County wide Minerals Plan
Waste Core Strategy	Implementation of waste core strategy to ensure sufficient strategic waste facilities are	CBC,CDC, FoD, GoCC, GCC, SDC, TBC	Local plans to reflect waste core strategy and show allocations on proposal maps	CBC,CDC, FoD, GoCC, GCC, SDC, TBC	Ongoing Ongoing	Implementation of adopted Waste Core Strategy

	provided	EA, waste industry	Local planning authorities consulted on planning applications Regular monitoring of the provision of waste facilities through Monitoring Reports		December annually	
Co-ordination of Local Plans	<ol style="list-style-type: none"> To identify strategic issues for collaboration To identify cross boundary issues for collaboration To ensure consistency 	<p>CPOG (County Planning Officers Group)</p> <p>CBC, CDC, FOD, GoCC, GCC, SDC, TBC</p>	To keep under review	CBC, CDC, FoD, GoCC, GCC, SDC, TBC	Bimonthly meetings	<p>Shared work programmes and outputs eg SHMA.GTSAA and IDP</p> <p>Shared expertise and good practice eg SHLA methodology , neighbourhood planning and file sharing system</p> <p>Developing work on DTC statements and MoU</p>
Natural	1. To ensure that all strategic plans in	Local Nature Partnership (and	1. Creation of Local Nature Partnership	CBC, CDC, FoD, GoCC,	Completed April	Effective co-ordination of

<p>Environment</p>	<p>Gloucestershire contribute to delivering the LNP mission</p> <p>2. To support and foster inclusive geographic and thematic partnerships</p>	<p>district rep on the Board)</p> <p>CBC, CDC, FoD, GoCC, GCC, SDC, TBC</p> <p>LEP, Glos Health and Well Being Board, Cotswold Conservation Board, NE, etc</p>	<p>2. Development of GLNP Work Plan 2013-14</p>	<p>GCC, SDC, TBC</p> <p>LEP, Glos Health and Well Being Board, Cotswold Conservation Board, NE, etc.</p>	<p>2013</p>	<p>policy and management programmes to deliver improvements to Gloucestershire biodiversity</p>
<p>Local Authority And Planning, Biodiversity Group</p>	<p>Role to consider the implications of Local Authority services and functions on biodiversity with a strong focus on planning policy and development control. The group has monitored planning case studies for best (and worse) practice, shared information and facilitated a joined up approach</p>	<p>Local authority and planning biodiversity group</p> <p>CBC, CDC, FoD, GCC, GCC, SDC, TBC</p>	<p>Actively involved in the development and refinement of Gloucestershire Nature Map – which it advocates as a blueprint for a county based ecological network– as well as strategic Green Infrastructure planning. Acts as a sounding board for effective policy drafting and ensuring a consistent policy approach in the County.</p>	<p>CBC, CDC, FoD, GoCC, GCC, SDC, TBC, NE, GWT, GCER</p>	<p>Bimonthly Meetings</p> <p>Ongoing.</p>	<p>Completed review of Nature Map in Feb. 2013</p> <p>Drafted ecological network and Green Infrastructure in County IDP Stages 1 & 2. Drafting a GI and ecological network strategy for LNP through a sub-group.</p>

	across the County.					
The Wildlife Sites Partnership	Established with Defra guidance – to develop an effective system for identifying, designating and offering management advice on wildlife (and geological) sites in the county. It has a fundamental role in identifying the sites which need to be incorporated within the developing county ecological network and it provides an invaluable resource to delivery partnerships whether national or local.	CBC,CDC, FoD, GoCC, GCC, SDC, TBC, NE, GWT, GCER, Glos. County Naturalists Trust. Glos. County Orchard Group	Develop an effective system for identifying, designating and offering management advice on wildlife (and geological) sites in the county. Developing a programme of reviewing existing KWSs and RIGs. It also has a fundamental role in identifying the sites which need to be incorporated within the developing county ecological network and it provides an invaluable resource to delivery partnerships whether national or local.	CBC,CDC, FoD, GoCC, GCC, SDC, TBC, NE, GWT, GCER, Glos. County Naturalists Trust. Glos. County Orchard Group	Quarterly Meetings Ongoing	Compiled annual DEFRA return for County on the local sites indicator. Designated KWS's and commenced programme of review of existing. Obtained insect and bat record data. Sharing information with Gloucestershire Geological Group and Gloucestershire Orchard Group Set up review of GCER SLA.
Cotswold	Co-ordinated response to protect	Cotswolds Conservation	1. Development of Cotswolds AONB Management Plan 2013-18.	Cotswolds Conservation	Completed	Effective co-ordination of

AONB	landscape quality	Board CBC, CDC, GoCC, SDC, TBC NE Oxfordshire, Somerset, Warwickshire and Wiltshire authorities	2. Development of complementary policies and interpretation through Local Plans.	Board CBC, CDC, GoCC, SDC, TBC	Ongoing	policy and management programmes to deliver improvements to AONB
Wye Valley AONB	Co-ordinated response to protect landscape quality	GCC , FoD, Monmouthshire, Herefordshire	1. Development of AONB Management Plan.	AONB management body		Effective co-ordination of policy and management programmes to deliver improvements to AONB
Malvern Hills AONB	Co-ordinated response to protect landscape quality	Malvern Hills DC, FoD, GCC	1. Development of AONB Management Plan.	AONB management body		Effective co-ordination of policy and management programmes to deliver improvements to

						AONB
Affordable housing	Co-ordinated work on affordable housing issues	<p>Gloucestershire Homes and Communities Group</p> <p>CBC, CDC, FoD, GoCC, GCC, SDC, TBC</p> <p>Supporting People Partnership Board. Member and officer reps from all authorities</p>	Joint response to meeting housing needs and homelessness including cross-boundary Housing Market Partnerships, specific task and finish groups around older person's housing, housing for people with specific needs or disabilities, gypsies and travellers.	CBC, CDC, FoD, GoCC, GCC, SDC, TBC	Ongoing	Shared evidence base –SHMA and GTSAA ; provides the basis for consistent statutory planning policies
Rural housing	Co-ordinated delivery of rural housing schemes	<p>Gloucestershire Rural Housing Partnership</p> <p>CDC, FoD,</p>	<p>Joint funding of Rural Housing Enabler to undertake local needs surveys and bring forward rural affordable housing sites.</p> <p>Additional funding agreed 2013 to</p>	<p>CDC, FoD, SDC, TBC.</p> <p>Registered providers.</p> <p>Gloucestershire Rural</p>	Ongoing	<p>Development of exception schemes</p> <p>Progress with Neighbourhood</p>

		SDC, TBC. Registered providers. Gloucestershire Rural Community Council	facilitate Neighbourhood Plans	Community Council		Plans
Tourism	Joint promotion of Cotswolds as tourism destination.	Cotswolds tourism CBC, CDC, GoCC, GCC, SDC, TBC. GFirst Cotswolds AONB	Production of annual Visitor Guide and specific thematic promotion initiatives. Guidance and support to tourism businesses. Local assessment scheme for accommodation standards.	CBC, CDC, GoCC, GCC, SDC, TBC. GFirst Cotswolds AONB	Ongoing	Increase in visitor numbers
Housing delivery	Joint commissioning of housing related support for vulnerable households	Supporting People Core Strategy Group CBC, CDC, FoD, GoCC, GCC, SDC, TBC	Implementation of Supporting People Strategy. Response to reduced funding by recommissioning services countywide	CBC, CDC, FoD, GoCC, GCC, SDC, TBC	Ongoing	

Rural services	A partnership of public, private, voluntary and community sector organisations aiming to identify and address issues affecting rural services in Gloucestershire	Rural Services Support Group GRCC, Rural Shops Alliance, Co-Operative Futures, Post Office Ltd, FSB GoCC, CDC, TBC, SDC, FoD, GFirst	Information exchange on rural issues, including broadband development, post offices, village shops.	GRCC, Rural Shops Alliance, Co-Operative Futures, Post Office Ltd, FSB GoCC, CDC, TBC, SDC, FoD, GFirst	Ongoing	
Climate Change	A cross sector panel identifying risks and appropriate responses	Climate Change Panel SDC representing District CEOs, GoCC, GWT, Glos First/LEP, Business reps, Glos NHS, Education rep, EA	To assess climate change impacts on Gloucestershire and to maintain an overview of adaptation, mitigation and resilience measures			

Evidence Base preparation and monitoring

Theme	Issue and outcome/benefit	Local authorities and partners	Actions to date/proposed	Action by which body	Timeframe	Outcome
Sub regional housing requirements	To ensure the evidence base on housing needs across Gloucestershire is consistent, robust and NPPF compliant	CBC, CDC, FoD, GoCC, GCC, SDC, TBC Affordability Model: Heriott Watt University	1. Undertake Gloucestershire wide housing evidence review 2. Production of a county wide affordability model	CBC, CDC, FoD, GoCC, GCC, SDC, TBC Heriott Watt University	Gloucestershire Housing evidence review complete 2011 Gloucestershire Affordability Model complete 2011. Updated October 2013	GCC Report 2010 Housing Trend Analysis and Household and Population Projections Report May 2011 Gloucestershire Affordability Model

Strategic Housing Market Assessment	NPPF compliant Strategic Housing Market Assessment to consider objectively assessed need across housing market area	CBC, CDC, FoD, GoCC, GCC, SDC, TBC HCA, Registered providers, Development Industry, Consultant: SDH	Undertake County wide Strategic Housing Market Assessment Consideration of additional work to supplement and build upon results	CBC, CDC, FoD, GoCC, GCC, SDC, TBC	Final Draft October 2013. Stakeholder consultation Nov 2013 Publication early 2014	Shared SHMA agreed by all 6 authorities
Gypsies, Travellers and Travelling Showpeople	To ensure the evidence base on needs across Gloucestershire is consistent, robust and national policy compliant	CBC, CDC, FoD, GoCC, GCC, SDC, TBC Consultants: Opinion Research Services	<ol style="list-style-type: none"> 1. Undertake Gypsies, Travellers and Travelling Showpeople Accommodation Needs Assessment 2. Carry out Gloucestershire wide Call for Sites and joint assessment of possible sites 	CBC, CDC, FoD, GoCC, GCC, SDC, TBC	<ol style="list-style-type: none"> 1. Complete November 2013 2. Ongoing 	Identification of need across the Gloucestershire area for Gypsies, travellers and travelling showpeople
Environmental resources	GCER is a not-for-profit Local Records Centre which collects, collates, manages and disseminates information of known	Gloucestershire Centre for Environmental Records (GCER)	<ol style="list-style-type: none"> 1. The Gloucestershire Centre for Environmental Records (GCER) is the Local Record Centre for Gloucestershire; it collates and manages data that informs the evidence base used by LNP partners. 	CBC, CDC, FoD, GCC, GCC, SDC, TBC, GNT, GWT, NE	Quarterly Meetings Ongoing	Renewed a 3 year SLA with GCER. The purpose of GCER is to maintain a record of biodiversity, to educate and

	<p>quality relating to biological & geological sites, wildlife and habitats of Gloucestershire for the public benefit.</p> <p>SDC is a member of the GCER partnership and a stakeholder that recognises the requirement for continuity of funding to be secured by the partnership.</p>	<p>CBC, CDC, FoD, GCC, GCC, SDC, TBC, GNT, GWT, NE</p>				<p>inform and to facilitate the conservation of wildlife, habitats and - where data is available- sites of geological significance. GCER supplies a free information service to individual members of the public and individual landowners about their own land. GCER provides a vital evidence base for the Local Plan and Development Management decisions.</p>
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Site or scheme specific project

Theme	Issue and outcome/benefit	Local authorities and partners	Actions to date/proposed	Action by which body	Timeframe	Outcome
Nuclear decommissioning (Oldbury, Berkeley)	To ensure proposals take account of local employment and regeneration priorities	SDC, SGDC	Attendance at Magnox/RSRL Competition event		April 2013	Ongoing consultation on proposals to ensure economic benefits are realised locally
Cotswolds Water Park	To ensure consistent approach to CWP policies.	CDC, GoCC, Wiltshire, Swindon, West Oxfordshire	Workshop event to look at issues and policy development December 2013.	CDC, Wiltshire	Ongoing	Identify issues and coordinated way forward.
Major transport proposals	Junction 10 all-ways Air balloon roundabout	CBC, CDC, FoD, GCoC, GCC, SDC, TBC LEP HA	Meetings held with HA to discuss the viability of making Junction 10 of the M5 accessible both ways and improvements to air balloon roundabout	HA, LEP	Ongoing	To improve transport links

		GHA	Transport modelling of JCS proposals	TBC, GCC, CB C and Glos County Council	Nov13- March 2014	Comprehensive assessment of transport implications of levels of growth set out in draft JCS
Strategic cycle ways		Sustrans				
Flood mitigation	Strategic Flood Risk Assessment (Levels 1 and 2)	CBC, CDC, FoD, GCC, SDC, TBC GCoC as LLFA EA, Severn IDB, R&CT	Stroud District Council with the other five district's and the County in Gloucestershire have worked together to produce a Level 1 Strategic Flood Risk Assessment (SFRA). The SFRA identifies levels of flood risk from all sources of flooding within the District. A Level 2 SFRA has been carried out in order to provide a detailed assessment of the risk of flooding from non-fluvial sources in areas where new development is proposed. It will also be required where the need to apply the exception test is identified. A level 2 SFRA involves a more detailed review of flood hazard (flood probability, flood depth, flood velocity, rate of onset of flooding) taking into account the presence of flood risk management measures such as flood defences. They can also inform the level of detail required for site-specific Flood Risk Assessments	CBC, CDC, FoD, GCC, SDC, TBC GCoC as LLFA EA, Severn IDB R&CT,	Ongoing Meeting with EA in Jan 2014.	Completed SFRA Level 1 2010. Completed SFRA level 2 2012. Dec. 2013 SDC commissioning Halcrow to undertake a review of all Local Plan allocation sites to ensure compatibility with latest Flood Risk data and modelling. Sequential testing to be published as part of evidence base.

			(FRA's) by developers.			
Coastal management and SECG (Severn Estuary Coastal Group)	The Severn Estuary Coastal Group was formed in 1993 initially to deal with the preparation and completion of the first Shoreline Management Plan for the Estuary area from upstream of Lavernock Point west of Cardiff and Brean Down in Somerset.	All LAs NE, Welsh	The Severn Estuary Coastal Group (SECG) is undertaking a Shoreline Management Plan Review (SMP2) for the Severn Estuary to develop sustainable shoreline management policies for the Estuary.	EA, All LA's, Welsh Environment, IDB's, NE and other coastal groups.	Ongoing Council has engaged with EA Severn Estuary Flood Risk Management Strategy. It has supported the input of Parish Councils and Landowners in the consultation process.	The Severn Estuary Coastal Group (SECG) has been working to develop a Shoreline Management Plan Review (SMP2) for the Severn Estuary to provide policies to manage the shoreline and the risks from erosion and flooding around the Estuary. The Council adopted the document with changes in 2010.
ASERA (Association of Severnside Relevant authorities)	The Association of Severn Estuary Relevant Authorities (ASERA) was formed in recognition of the practical and resourcing difficulties which would be experienced by many organisations if they were to individually	All LAs NE, Welsh	The main requirements for the Severn Estuary EMS are: <ul style="list-style-type: none"> • It should be managed to achieve the 'favourable conservation status' of the habitats and species for which it is designated; • Appropriate steps should be taken to avoid deterioration or significant disturbance of the habitats and species; • Activities and plans or projects 		Ongoing	The Severn Estuary has two European site designations: a Special Protection Area and also a Special Conservation Area. Competent and Relevant authorities have a

	attempt to discharge their statutory duties in respect of the nature conservation designations on the Severn Estuary.		that are likely to have a significant impact on the conservation habitats and species for which the site is designated must be subject to assessment. Joint cover of SAC management- annual meeting			statutory duty to ensure that they carry out their functions to comply with the Habitats Regulations. The work is referred to in our HRA with particular reference to management of visitor pressure. ASERA are reviewing recreational and visitor impacts.
SEP (Severn estuary partnership)	Co ordination of issues specific to Severn Estuary	All LAs, NE English and Welsh Authorities, EA	The Partnership brings people together to resolve problems and realise opportunities. They currently: <ul style="list-style-type: none"> 1. Facilitate effective communication across and between organisations and individuals 2. Establish and embed a set of 'common principles' for sustainable estuary use via Partners' strategies, policies and action plans 3. Act as a co-ordinating body to assist the effective and efficient delivery of agreed estuary-wide actions 4. Promote and publicise the estuary at local, national and international 		Ongoing and meet at least annually.	Actively supports the Coastal Partnerships Network and helps shape the messages to DEFRA, the MMO and WG. Continued development and annual updating of agreed State of the Severn Estuary Report

			level 5. Add value and fill gaps in effective estuary management, providing extra capacity when required.			
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Infrastructure/Utility providers

Theme	Issue and outcome/benefit	Local authorities and partners	Actions to date/proposed	Action by which body	Timeframe	Outcome
Co-ordination of infrastructure delivery planning	Identification of infrastructure planning and delivery to ensure consistent approach on a county wide basis	CSPiG CBC, CDC, FoD, GoCC, GCC, SDC, TBC Utility & Infrastructure providers	County wide commission of Infrastructure delivery plans to follow same methodology and approach to the infrastructure needs of the districts and JCS authorities. Infrastructure providers have played an active role through their input into the preparation of the individual IDPs. This includes utility providers, HA, GHA, GoCC for education, libraries, blue light services,etc	CBC, CDC, FoD, GoCC, GCC, SDC, TBC	Phased delivery & individual timeframes for the districts	Roll out of District IDPs Stroud: June 2013 JCS: Interim overview and interim main reports Oct 2013